

South Bay Community Association
Income & Expense Budget vs. Actual
 July 2024

	Jul 24
Ordinary Income/Expense	
Income	
4000 · Assessments Oper/Reserve	
4001 · Member Assessments - Regular	172,716.83
4002 · Associate Member Fees	0.00
4004 · Interest & Fees	61.83
Total 4000 · Assessments Oper/Reserve	172,778.66
4100 · Facility Use Revenue	
4110 · Other Facility Rental Income	
4112 · Food & Beverage Fees	250.00
4113 · Equipment Fees	50.00
4114 · Ticket Sales Admin Fees	0.00
4115 · Meeting Room Set-Up Fees	0.00
4116 · After Hours Facility Fees	300.00
4117 · After Hours Staffing Fees	387.50
Total 4110 · Other Facility Rental Income	987.50
4120 · Member	
4120.1 · Lounge Food & Beverage Revenue	1,579.00
4121 · AAC Revenue - Special Event	1,260.00
4122 · Facility Rental Revenue	100.00
Total 4120 · Member	2,939.00
4130 · Non Member	
4131 · Meeting Space Rental Fees	
4131.1 · PLCG Discount	-104.00
4131.2 · Non-Profit Rental Discount	-159.00
4131 · Meeting Space Rental Fees - Other	850.00
Total 4131 · Meeting Space Rental Fees	587.00
4132 · Outside Rental & Non-Profits	0.00
Total 4130 · Non Member	587.00
4100 · Facility Use Revenue - Other	45.00
Total 4100 · Facility Use Revenue	4,558.50
4150 · Administrative & User Fees	
4151 · Member Fees	600.00
4152 · Non Member Fees	0.00
4153 · Reimbursed fees	489.00
4150 · Administrative & User Fees - Other	30.00
Total 4150 · Administrative & User Fees	1,119.00
4200 · Other Income	
4201 · Interest Income	212.68
4203 · Capital Contributions - PLA	0.00
4204 · Club Services	423.60
Total 4200 · Other Income	636.28

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	Jul 24
4250 - Interest Income - Operations	
4251 - Reg Interest Income	152.94
Total 4250 - Interest Income - Operations	152.94
Total Income	179,245.38
Gross Income	179,245.38
Expense	
6001 - Business Licenses and Permits	0.00
6002 - Computer and Internet Expenses	0.00
6003 - Copier Lease	602.48
6004 - Printing and Reproduction	3,644.68
6020 - Dues and Subscriptions	
6021 - CAI	0.00
6022 - QuickBooks Payroll Services	85.10
6023 - Port Ludlow Voice	300.00
6024 - Internet Programs	317.67
6025 - Newspapers	79.00
Total 6020 - Dues and Subscriptions	781.77
6030 - Bank Charges	151.38
6031 - Interest Expense	0.00
6032 - Bad Debt	0.00
6050 - Insurance Expense	
6051 - Commercial Package	4,666.00
6052 - Professional Liability	0.00
Total 6050 - Insurance Expense	4,666.00
6060 - Professional Fees	
6061 - Club Mgmt. Software	1,283.02
6064 - IT Support	0.00
6065 - Accountant Fees	420.00
6067 - Legal Fees	100.00
6068 - Reserve Study	0.00
6070 - SBCA Event Speakers	0.00
Total 6060 - Professional Fees	1,803.02
6080 - Meals and Entertainment	0.00
6081 - Travel Expense	93.95
6099 - Miscellaneous Expenses	-0.01
6100 - Repairs and Maintenance	
6101 - Pool	
6102 - Pool Maintenance	
6103 - R&M Pool - Other	863.11
6104 - Equipment Repair	0.00
6105 - Ecolab Pool PM Service	0.00
6102 - Pool Maintenance - Other	32.21

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	Jul 24
Total 6102 - Pool Maintenance	895.32
6106 - Pool Supplies	
6107 - Testing and Maint. Equip.	0.00
6108 - Pool Chemicals	295.63
Total 6106 - Pool Supplies	295.63
Total 6101 - Pool	1,190.95
6109 - R&M - Special Project	0.00
6110 - Contract Maintenance	
6111 - Network - IT Service Contract	799.43
6113 - Backflow Testing	0.00
6114 - Tight-Line Cleanout	0.00
6115 - Fitness Equip Service Contract	0.00
6116 - Snow Removal	0.00
6117 - Fire Extenguisher Service	0.00
6118 - Gutter & Window Cleaning Serv.	0.00
6119 - HVAC PM Service	717.88
6120 - Mat Service	147.15
6121 - Alarm Monitoring	0.00
6122 - Pest Control	0.00
Total 6110 - Contract Maintenance	1,664.46
6123 - Tools	0.00
6124 - Maint. Materials	0.00
6125 - Computer & Network	0.00
6126 - Building Maintenance	
6127 - Kitchen	0.00
6126 - Building Maintenance - Other	0.00
Total 6126 - Building Maintenance	0.00
6128 - Equipment Maintenance	
6129 - Equipment - General Maint.	132.01
6130 - Safety-Security Equipment	0.00
6132 - Fitness Center Equipment	0.00
Total 6128 - Equipment Maintenance	132.01
6134 - Landscaping and Grounds Mainten	
6136 - Landscape - Other (S. Bay Lane)	0.00
6137 - Trails	0.00
6138 - Landscaping Special Projects	0.00
6139 - Landscaping & Grounds Repairs	0.00
6140 - Landscaping Monthly Service	1,821.97
Total 6134 - Landscaping and Grounds Mainten	1,821.97
6143 - Tennis Court Maintenance	
6144 - Landscape Maintenance	0.00
6145 - Tennis Court R&M	0.00

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	Jul 24
6146 · Supplies & Equipment	0.00
6147 · Annual Pressure Washing	0.00
Total 6143 · Tennis Court Maintenance	0.00
Total 6100 · Repairs and Maintenance	4,809.39
6149 · Contingency - Emerg. Repairs	0.00
6200 · Supplies	
6202 · Building Supplies	
6203 · First Aid Supplies	445.61
6202 · Building Supplies - Other	52.11
Total 6202 · Building Supplies	497.72
6204 · Event Supplies	
6205 · Linens	0.00
6204 · Event Supplies - Other	372.00
Total 6204 · Event Supplies	372.00
6206 · Fuel for Equipment	27.26
6207 · Janitorial Supplies	
6208 · Cleaning Tools & Supplies	0.00
6209 · Cleaning Chemicals	0.00
Total 6207 · Janitorial Supplies	0.00
6210 · Kitchen and Bath Supplies	
6211 · Soaps, Shampoo, Lotion	0.00
6212 · Kitchen Paper Supplies	133.85
6213 · Bathroom Paper Goods	0.00
Total 6210 · Kitchen and Bath Supplies	133.85
6214 · Member Consumables	
6215 · Annual Meeting	3,625.00
6216 · Member Socials	0.00
6217 · AAC - Special Events Expense	1,088.04
6218 · F&B	
6219 · F&B - Consumable Bay Club Ops	196.05
6219.1 · Lounge - Garnish & Mixers	14.27
6219.2 · Lounge - Beverage Expense	4,141.83
6219.3 · Lounge Food Expense	625.00
6220 · Supplies	304.00
6218 · F&B - Other	191.95
Total 6218 · F&B	5,473.10
Total 6214 · Member Consumables	10,186.14
6221 · Office Supplies	179.83
6222 · Postage	0.00
Total 6200 · Supplies	11,396.80
6300 · Payroll Expenses Wages	
6301 · Salary	

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	Jul 24
6301.1 - F&B	1,670.12
6301 - Salary - Other	36,015.58
Total 6301 - Salary	37,685.70
6300 - Payroll Expenses Wages - Other	0.00
Total 6300 - Payroll Expenses Wages	37,685.70
6320 - Employee Benefit Expense	
6321 - Health Insurance	
6322 - Health Insurance Reimbursement	-573.33
6321 - Health Insurance - Other	5,367.70
Total 6321 - Health Insurance	4,794.37
Total 6320 - Employee Benefit Expense	4,794.37
6330 - Payroll Tax Expense	
6331 - Social Security Company Paid	2,300.96
6332 - Medicare Company Paid	538.13
6333 - Federal Unemployment	46.82
6334 - State Unemployment	452.25
6335 - WA - Paid Fam Leave Co.	199.44
6337 - Labor & Industry	251.00
6330 - Payroll Tax Expense - Other	6.67
Total 6330 - Payroll Tax Expense	3,795.27
6340 - Accrued Payroll Expense	0.00
6360 - Employee & Hiring Expenses	
6361 - Uniforms & Name Badges	20.98
6362 - Screening Expense	65.00
6363 - Advertising	0.00
Total 6360 - Employee & Hiring Expenses	85.98
6370 - Employee Education	0.00
6371 - Continuing Education	0.00
6600 - Utilities	
6601 - Internet Expense	257.40
6602 - Cable	257.40
6604 - Electricity	
6605 - Elec. kWh Consumed	5,203.08
6606 - Base Charge	212.95
6607 - Demand Charge	1,186.91
Total 6604 - Electricity	6,602.94
6608 - Garbage	205.37
6609 - Propane	0.00
6611 - Telephone	593.05
6612 - Sewer & Water	
6112.1 - Base Rate & Surcharge	307.32
6610 - Sewer	448.60

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	Jul 24
6613 - Water	213.03
Total 6612 - Sewer & Water	968.95
Total 6600 - Utilities	8,885.11
6800 - Taxes	
6804 - Property Taxes	0.00
Total 6800 - Taxes	0.00
6950 - Capital Improvement / Maint.	0.00
6951 - Monthly Reserve Account Payment	
6953 - Budgeted Mo. Contribution	11,351.74
6954 - Capital Contribution Fees	0.00
Total 6951 - Monthly Reserve Account Payment	11,351.74
Total Expense	94,547.63
Net Ordinary Income	84,697.75
Other Income/Expense	
Other Income	
7000 - Interest Income	
7001 - Reserve fund interest	7.13
7000 - Interest Income - Other	0.00
Total 7000 - Interest Income	7.13
7900 - Monthly Deposits to Reserves	
7902 - Monthly Regular Deposit	11,351.66
Total 7900 - Monthly Deposits to Reserves	11,351.66
7920 - Capital Improvement Deposits	0.00
Total Other Income	11,358.79
Other Expense	
8000 - Reserve Expenses	
8003 - Reserve Item Expense	0.00
Total 8000 - Reserve Expenses	0.00
Total Other Expense	0.00
Net Other Income	11,358.79
Net Income	96,056.54

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	Budget
Ordinary Income/Expense	
Income	
4000 · Assessments Oper/Reserve	
4001 · Member Assessments - Regular	161,925.00
4002 · Associate Member Fees	3,000.00
4004 · Interest & Fees	100.00
Total 4000 · Assessments Oper/Reserve	165,025.00
4100 · Facility Use Revenue	
4110 · Other Facility Rental Income	
4112 · Food & Beverage Fees	300.00
4113 · Equipment Fees	0.00
4114 · Ticket Sales Admin Fees	0.00
4115 · Meeting Room Set-Up Fees	50.00
4116 · After Hours Facility Fees	0.00
4117 · After Hours Staffing Fees	0.00
Total 4110 · Other Facility Rental Income	350.00
4120 · Member	
4120.1 · Lounge Food & Beverage Revenue	4,800.00
4121 · AAC Revenue - Special Event	200.00
4122 · Facility Rental Revenue	
Total 4120 · Member	5,000.00
4130 · Non Member	
4131 · Meeting Space Rental Fees	
4131.1 · PLCG Discount	
4131.2 · Non-Profit Rental Discount	
4131 · Meeting Space Rental Fees - Other	650.00
Total 4131 · Meeting Space Rental Fees	650.00
4132 · Outside Rental & Non-Profits	0.00
Total 4130 · Non Member	650.00
4100 · Facility Use Revenue - Other	
Total 4100 · Facility Use Revenue	6,000.00
4150 · Administrative & User Fees	
4151 · Member Fees	500.00
4152 · Non Member Fees	30.49
4153 · Reimbursed fees	
4150 · Administrative & User Fees - Other	
Total 4150 · Administrative & User Fees	530.49
4200 · Other Income	
4201 · Interest Income	15.00
4203 · Capital Contributions - PLA	0.00
4204 · Club Services	0.00
Total 4200 · Other Income	15.00

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	Budget
4250 - Interest Income - Operations	
4251 - Reg Interest Income	15.00
Total 4250 - Interest Income - Operations	15.00
Total Income	171,585.49
Gross Income	171,585.49
Expense	
6001 - Business Licenses and Permits	0.00
6002 - Computer and Internet Expenses	100.00
6003 - Copier Lease	447.40
6004 - Printing and Reproduction	0.00
6020 - Dues and Subscriptions	
6021 - CAI	0.00
6022 - QuickBooks Payroll Services	0.00
6023 - Port Ludlow Voice	300.00
6024 - Internet Programs	197.49
6025 - Newspapers	121.89
Total 6020 - Dues and Subscriptions	619.38
6030 - Bank Charges	15.00
6031 - Interest Expense	0.00
6032 - Bad Debt	0.00
6050 - Insurance Expense	
6051 - Commercial Package	3,212.50
6052 - Professional Liability	0.00
Total 6050 - Insurance Expense	3,212.50
6060 - Professional Fees	
6061 - Club Mgmt. Software	1,246.30
6064 - IT Support	350.00
6065 - Accountant Fees	500.00
6067 - Legal Fees	1,000.00
6068 - Reserve Study	0.00
6070 - SBCA Event Speakers	125.00
Total 6060 - Professional Fees	3,221.30
6080 - Meals and Entertainment	0.00
6081 - Travel Expense	50.00
6099 - Miscellaneous Expenses	
6100 - Repairs and Maintenance	
6101 - Pool	
6102 - Pool Maintenance	
6103 - R&M Pool - Other	
6104 - Equipment Repair	206.00
6105 - Ecolab Pool PM Service	0.00
6102 - Pool Maintenance - Other	

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	Budget
Total 6102 - Pool Maintenance	206.00
6106 - Pool Supplies	
6107 - Testing and Maint. Equip.	35.00
6108 - Pool Chemicals	515.00
Total 6106 - Pool Supplies	550.00
Total 6101 - Pool	756.00
6109 - R&M - Special Project	5,500.00
6110 - Contract Maintenance	
6111 - Network - IT Service Contract	836.36
6113 - Backflow Testing	0.00
6114 - Tight-Line Cleanout	0.00
6115 - Fitness Equip Service Contract	408.00
6116 - Snow Removal	0.00
6117 - Fire Extenguisher Service	0.00
6118 - Gutter & Window Cleaning Serv.	3,395.00
6119 - HVAC PM Service	721.00
6120 - Mat Service	160.00
6121 - Alarm Monitoring	150.00
6122 - Pest Control	122.40
Total 6110 - Contract Maintenance	5,792.76
6123 - Tools	100.00
6124 - Maint. Materials	150.00
6125 - Computer & Network	125.00
6126 - Building Maintenance	
6127 - Kitchen	50.00
6126 - Building Maintenance - Other	463.50
Total 6126 - Building Maintenance	513.50
6128 - Equipment Maintenance	
6129 - Equipment - General Maint.	50.00
6130 - Safety-Security Equipment	150.00
6132 - Fitness Center Equipment	225.00
Total 6128 - Equipment Maintenance	425.00
6134 - Landscaping and Grounds Mainten	
6136 - Landscape - Other (S. Bay Lane)	0.00
6137 - Trails	0.00
6138 - Landscaping Special Projects	2,000.00
6139 - Landscaping & Grounds Repairs	0.00
6140 - Landscaping Monthly Service	1,842.30
Total 6134 - Landscaping and Grounds Mainten	3,842.30
6143 - Tennis Court Maintenance	
6144 - Landscape Maintenance	0.00
6145 - Tennis Court R&M	0.00

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	Budget
6146 · Supplies & Equipment	0.00
6147 · Annual Pressure Washing	0.00
Total 6143 · Tennis Court Maintenance	0.00
Total 6100 · Repairs and Maintenance	17,204.56
6149 · Contingency - Emerg. Repairs	1,500.00
6200 · Supplies	
6202 · Building Supplies	
6203 · First Aid Supplies	154.50
6202 · Building Supplies - Other	231.75
Total 6202 · Building Supplies	386.25
6204 · Event Supplies	
6205 · Linens	100.00
6204 · Event Supplies - Other	180.00
Total 6204 · Event Supplies	280.00
6206 · Fuel for Equipment	300.00
6207 · Janitorial Supplies	
6208 · Cleaning Tools & Supplies	155.25
6209 · Cleaning Chemicals	181.18
Total 6207 · Janitorial Supplies	336.43
6210 · Kitchen and Bath Supplies	
6211 · Soaps, Shampoo, Lotion	51.75
6212 · Kitchen Paper Supplies	28.00
6213 · Bathroom Paper Goods	131.25
Total 6210 · Kitchen and Bath Supplies	211.00
6214 · Member Consumables	
6215 · Annual Meeting	3,000.00
6216 · Member Socials	0.00
6217 · AAC - Special Events Expense	490.00
6218 · F&B	
6219 · F&B - Consumable Bay Club Ops	362.25
6219.1 · Lounge - Garnish & Mixers	83.37
6219.2 · Lounge - Beverage Expense	1,265.80
6219.3 · Lounge Food Expense	586.10
6220 · Supplies	207.00
6218 · F&B - Other	
Total 6218 · F&B	2,504.52
Total 6214 · Member Consumables	5,994.52
6221 · Office Supplies	366.57
6222 · Postage	750.00
Total 6200 · Supplies	8,624.77
6300 · Payroll Expenses Wages	
6301 · Salary	

South Bay Community Association
Income & Expense Budget vs. Actual
 July 2024

	Budget
6301.1 - F&B	2,331.06
6301 - Salary - Other	35,758.15
Total 6301 - Salary	38,089.21
6300 - Payroll Expenses Wages - Other	
Total 6300 - Payroll Expenses Wages	38,089.21
6320 - Employee Benefit Expense	
6321 - Health Insurance	
6322 - Health Insurance Reimbursement	-577.33
6321 - Health Insurance - Other	2,484.42
Total 6321 - Health Insurance	1,907.09
Total 6320 - Employee Benefit Expense	1,907.09
6330 - Payroll Tax Expense	
6331 - Social Security Company Paid	2,550.63
6332 - Medicare Company Paid	552.26
6333 - Federal Unemployment	163.78
6334 - State Unemployment	526.73
6335 - WA - Paid Fam Leave Co.	201.89
6337 - Labor & Industry	168.65
6330 - Payroll Tax Expense - Other	
Total 6330 - Payroll Tax Expense	4,163.94
6340 - Accrued Payroll Expense	0.00
6360 - Employee & Hiring Expenses	
6361 - Uniforms & Name Badges	50.00
6362 - Screening Expense	50.00
6363 - Advertising	125.00
Total 6360 - Employee & Hiring Expenses	225.00
6370 - Employee Education	0.00
6371 - Continuing Education	0.00
6600 - Utilities	
6601 - Internet Expense	114.24
6602 - Cable	114.24
6604 - Electricity	
6605 - Elec. kWh Consumed	2,750.00
6606 - Base Charge	104.00
6607 - Demand Charge	550.00
Total 6604 - Electricity	3,404.00
6608 - Garbage	210.00
6609 - Propane	0.00
6611 - Telephone	423.30
6612 - Sewer & Water	
6112.1 - Base Rate & Surcharge	0.00
6610 - Sewer	0.00

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	Budget
6613 - Water	0.00
Total 6612 - Sewer & Water	0.00
Total 6600 - Utilities	4,265.78
6800 - Taxes	
6804 - Property Taxes	0.00
Total 6800 - Taxes	0.00
6950 - Capital Improvement / Maint.	0.00
6951 - Monthly Reserve Account Payment	
6953 - Budgeted Mo. Contribution	11,351.74
6954 - Capital Contribution Fees	0.00
Total 6951 - Monthly Reserve Account Payment	11,351.74
Total Expense	94,997.67
Net Ordinary Income	76,587.82
Other Income/Expense	
Other Income	
7000 - Interest Income	
7001 - Reserve fund interest	70.00
7000 - Interest Income - Other	32.00
Total 7000 - Interest Income	102.00
7900 - Monthly Deposits to Reserves	
7902 - Monthly Regular Deposit	11,351.74
Total 7900 - Monthly Deposits to Reserves	11,351.74
7920 - Capital Improvement Deposits	0.00
Total Other Income	11,453.74
Other Expense	
8000 - Reserve Expenses	
8003 - Reserve Item Expense	25,000.00
Total 8000 - Reserve Expenses	25,000.00
Total Other Expense	25,000.00
Net Other Income	-13,546.26
Net Income	63,041.56

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	\$ Over Budget
Ordinary Income/Expense	
Income	
4000 · Assessments Oper/Reserve	
4001 · Member Assessments - Regular	10,791.83
4002 · Associate Member Fees	-3,000.00
4004 · Interest & Fees	-38.17
Total 4000 · Assessments Oper/Reserve	7,753.66
4100 · Facility Use Revenue	
4110 · Other Facility Rental Income	
4112 · Food & Beverage Fees	-50.00
4113 · Equipment Fees	50.00
4114 · Ticket Sales Admin Fees	0.00
4115 · Meeting Room Set-Up Fees	-50.00
4116 · After Hours Facility Fees	300.00
4117 · After Hours Staffing Fees	387.50
Total 4110 · Other Facility Rental Income	637.50
4120 · Member	
4120.1 · Lounge Food & Beverage Revenue	-3,221.00
4121 · AAC Revenue - Special Event	1,060.00
4122 · Facility Rental Revenue	
Total 4120 · Member	-2,061.00
4130 · Non Member	
4131 · Meeting Space Rental Fees	
4131.1 · PLCG Discount	
4131.2 · Non-Profit Rental Discount	
4131 · Meeting Space Rental Fees - Other	200.00
Total 4131 · Meeting Space Rental Fees	-63.00
4132 · Outside Rental & Non-Profits	0.00
Total 4130 · Non Member	-63.00
4100 · Facility Use Revenue - Other	
Total 4100 · Facility Use Revenue	-1,441.50
4150 · Administrative & User Fees	
4151 · Member Fees	100.00
4152 · Non Member Fees	-30.49
4153 · Reimbursed fees	
4150 · Administrative & User Fees - Other	
Total 4150 · Administrative & User Fees	588.51
4200 · Other Income	
4201 · Interest Income	197.68
4203 · Capital Contributions - PLA	0.00
4204 · Club Services	423.60
Total 4200 · Other Income	621.28

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	\$ Over Budget
4250 - Interest Income - Operations	
4251 - Reg Interest Income	137.94
Total 4250 - Interest Income - Operations	137.94
Total Income	7,659.89
Gross Income	7,659.89
Expense	
6001 - Business Licenses and Permits	0.00
6002 - Computer and Internet Expenses	-100.00
6003 - Copier Lease	155.08
6004 - Printing and Reproduction	3,644.68
6020 - Dues and Subscriptions	
6021 - CAI	0.00
6022 - QuickBooks Payroll Services	85.10
6023 - Port Ludlow Voice	0.00
6024 - Internet Programs	120.18
6025 - Newspapers	-42.89
Total 6020 - Dues and Subscriptions	162.39
6030 - Bank Charges	136.38
6031 - Interest Expense	0.00
6032 - Bad Debt	0.00
6050 - Insurance Expense	
6051 - Commercial Package	1,453.50
6052 - Professional Liability	0.00
Total 6050 - Insurance Expense	1,453.50
6060 - Professional Fees	
6061 - Club Mgmt. Software	36.72
6064 - IT Support	-350.00
6065 - Accountant Fees	-80.00
6067 - Legal Fees	-900.00
6068 - Reserve Study	0.00
6070 - SBCA Event Speakers	-125.00
Total 6060 - Professional Fees	-1,418.28
6080 - Meals and Entertainment	0.00
6081 - Travel Expense	43.95
6099 - Miscellaneous Expenses	
6100 - Repairs and Maintenance	
6101 - Pool	
6102 - Pool Maintenance	
6103 - R&M Pool - Other	
6104 - Equipment Repair	-206.00
6105 - Ecolab Pool PM Service	0.00
6102 - Pool Maintenance - Other	

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	\$ Over Budget
Total 6102 - Pool Maintenance	689.32
6106 - Pool Supplies	
6107 - Testing and Maint. Equip.	-35.00
6108 - Pool Chemicals	-219.37
Total 6106 - Pool Supplies	-254.37
Total 6101 - Pool	434.95
6109 - R&M - Special Project	-5,500.00
6110 - Contract Maintenance	
6111 - Network - IT Service Contract	-36.93
6113 - Backflow Testing	0.00
6114 - Tight-Line Cleanout	0.00
6115 - Fitness Equip Service Contract	-408.00
6116 - Snow Removal	0.00
6117 - Fire Extenguisher Service	0.00
6118 - Gutter & Window Cleaning Serv.	-3,395.00
6119 - HVAC PM Service	-3.12
6120 - Mat Service	-12.85
6121 - Alarm Monitoring	-150.00
6122 - Pest Control	-122.40
Total 6110 - Contract Maintenance	-4,128.30
6123 - Tools	-100.00
6124 - Maint. Materials	-150.00
6125 - Computer & Network	-125.00
6126 - Building Maintenance	
6127 - Kitchen	-50.00
6126 - Building Maintenance - Other	-463.50
Total 6126 - Building Maintenance	-513.50
6128 - Equipment Maintenance	
6129 - Equipment - General Maint.	82.01
6130 - Safety-Security Equipment	-150.00
6132 - Fitness Center Equipment	-225.00
Total 6128 - Equipment Maintenance	-292.99
6134 - Landscaping and Grounds Mainten	
6136 - Landscape - Other (S. Bay Lane)	0.00
6137 - Trails	0.00
6138 - Landscaping Special Projects	-2,000.00
6139 - Landscaping & Grounds Repairs	0.00
6140 - Landscaping Monthly Service	-20.33
Total 6134 - Landscaping and Grounds Mainten	-2,020.33
6143 - Tennis Court Maintenance	
6144 - Landscape Maintenance	0.00
6145 - Tennis Court R&M	0.00

South Bay Community Association
Income & Expense Budget vs. Actual
 July 2024

	\$ Over Budget
6146 · Supplies & Equipment	0.00
6147 · Annual Pressure Washing	0.00
Total 6143 · Tennis Court Maintenance	0.00
Total 6100 · Repairs and Maintenance	-12,395.17
6149 · Contingency - Emerg. Repairs	-1,500.00
6200 · Supplies	
6202 · Building Supplies	
6203 · First Aid Supplies	291.11
6202 · Building Supplies - Other	-179.64
Total 6202 · Building Supplies	111.47
6204 · Event Supplies	
6205 · Linens	-100.00
6204 · Event Supplies - Other	192.00
Total 6204 · Event Supplies	92.00
6206 · Fuel for Equipment	-272.74
6207 · Janitorial Supplies	
6208 · Cleaning Tools & Supplies	-155.25
6209 · Cleaning Chemicals	-181.18
Total 6207 · Janitorial Supplies	-336.43
6210 · Kitchen and Bath Supplies	
6211 · Soaps, Shampoo, Lotion	-51.75
6212 · Kitchen Paper Supplies	105.85
6213 · Bathroom Paper Goods	-131.25
Total 6210 · Kitchen and Bath Supplies	-77.15
6214 · Member Consumables	
6215 · Annual Meeting	625.00
6216 · Member Socials	0.00
6217 · AAC - Special Events Expense	598.04
6218 · F&B	
6219 · F&B - Consumable Bay Club Ops	-166.20
6219.1 · Lounge - Garnish & Mixers	-69.10
6219.2 · Lounge - Beverage Expense	2,876.03
6219.3 · Lounge Food Expense	38.90
6220 · Supplies	97.00
6218 · F&B - Other	
Total 6218 · F&B	2,968.58
Total 6214 · Member Consumables	4,191.62
6221 · Office Supplies	-186.74
6222 · Postage	-750.00
Total 6200 · Supplies	2,772.03
6300 · Payroll Expenses Wages	
6301 · Salary	

South Bay Community Association
Income & Expense Budget vs. Actual
 July 2024

	\$ Over Budget
6301.1 - F&B	-660.94
6301 - Salary - Other	257.43
Total 6301 - Salary	-403.51
6300 - Payroll Expenses Wages - Other	
Total 6300 - Payroll Expenses Wages	-403.51
6320 - Employee Benefit Expense	
6321 - Health Insurance	
6322 - Health Insurance Reimbursement	4.00
6321 - Health Insurance - Other	2,883.28
Total 6321 - Health Insurance	2,887.28
Total 6320 - Employee Benefit Expense	2,887.28
6330 - Payroll Tax Expense	
6331 - Social Security Company Paid	-249.67
6332 - Medicare Company Paid	-14.13
6333 - Federal Unemployment	-116.96
6334 - State Unemployment	-74.48
6335 - WA - Paid Fam Leave Co.	-2.45
6337 - Labor & Industry	82.35
6330 - Payroll Tax Expense - Other	
Total 6330 - Payroll Tax Expense	-368.67
6340 - Accrued Payroll Expense	0.00
6360 - Employee & Hiring Expenses	
6361 - Uniforms & Name Badges	-29.02
6362 - Screening Expense	15.00
6363 - Advertising	-125.00
Total 6360 - Employee & Hiring Expenses	-139.02
6370 - Employee Education	0.00
6371 - Continuing Education	0.00
6600 - Utilities	
6601 - Internet Expense	143.16
6602 - Cable	143.16
6604 - Electricity	
6605 - Elec. kWh Consumed	2,453.08
6606 - Base Charge	108.95
6607 - Demand Charge	636.91
Total 6604 - Electricity	3,198.94
6608 - Garbage	-4.63
6609 - Propane	0.00
6611 - Telephone	169.75
6612 - Sewer & Water	
6112.1 - Base Rate & Surcharge	307.32
6610 - Sewer	448.60

South Bay Community Association
Income & Expense Budget vs. Actual
 July 2024

	\$ Over Budget
6613 - Water	213.03
Total 6612 - Sewer & Water	968.95
Total 6600 - Utilities	4,619.33
6800 - Taxes	
6804 - Property Taxes	0.00
Total 6800 - Taxes	0.00
6950 - Capital Improvement / Maint.	0.00
6951 - Monthly Reserve Account Payment	
6953 - Budgeted Mo. Contribution	0.00
6954 - Capital Contribution Fees	0.00
Total 6951 - Monthly Reserve Account Payment	0.00
Total Expense	-450.04
Net Ordinary Income	8,109.93
Other Income/Expense	
Other Income	
7000 - Interest Income	
7001 - Reserve fund interest	-62.87
7000 - Interest Income - Other	-32.00
Total 7000 - Interest Income	-94.87
7900 - Monthly Deposits to Reserves	
7902 - Monthly Regular Deposit	-0.08
Total 7900 - Monthly Deposits to Reserves	-0.08
7920 - Capital Improvement Deposits	0.00
Total Other Income	-94.95
Other Expense	
8000 - Reserve Expenses	
8003 - Reserve Item Expense	-25,000.00
Total 8000 - Reserve Expenses	-25,000.00
Total Other Expense	-25,000.00
Net Other Income	24,905.05
Net Income	33,014.98

South Bay Community Association
Income & Expense Budget vs. Actual
 July 2024

	% of Budget
Ordinary Income/Expense	
Income	
4000 - Assessments Oper/Reserve	
4001 - Member Assessments - Regular	106.67%
4002 - Associate Member Fees	0.0%
4004 - Interest & Fees	61.83%
Total 4000 - Assessments Oper/Reserve	104.7%
4100 - Facility Use Revenue	
4110 - Other Facility Rental Income	
4112 - Food & Beverage Fees	83.33%
4113 - Equipment Fees	100.0%
4114 - Ticket Sales Admin Fees	0.0%
4115 - Meeting Room Set-Up Fees	0.0%
4116 - After Hours Facility Fees	100.0%
4117 - After Hours Staffing Fees	100.0%
Total 4110 - Other Facility Rental Income	282.14%
4120 - Member	
4120.1 - Lounge Food & Beverage Revenue	32.9%
4121 - AAC Revenue - Special Event	630.0%
4122 - Facility Rental Revenue	
Total 4120 - Member	58.78%
4130 - Non Member	
4131 - Meeting Space Rental Fees	
4131.1 - PLCG Discount	
4131.2 - Non-Profit Rental Discount	
4131 - Meeting Space Rental Fees - Other	130.77%
Total 4131 - Meeting Space Rental Fees	90.31%
4132 - Outside Rental & Non-Profits	0.0%
Total 4130 - Non Member	90.31%
4100 - Facility Use Revenue - Other	
Total 4100 - Facility Use Revenue	75.98%
4150 - Administrative & User Fees	
4151 - Member Fees	120.0%
4152 - Non Member Fees	0.0%
4153 - Reimbursed fees	
4150 - Administrative & User Fees - Other	
Total 4150 - Administrative & User Fees	210.94%
4200 - Other Income	
4201 - Interest Income	1,417.87%
4203 - Capital Contributions - PLA	0.0%
4204 - Club Services	100.0%
Total 4200 - Other Income	4,241.87%

South Bay Community Association
Income & Expense Budget vs. Actual
 July 2024

	% of Budget
4250 - Interest Income - Operations	
4251 - Reg Interest Income	1,019.6%
Total 4250 - Interest Income - Operations	1,019.6%
Total Income	104.46%
Gross Income	104.46%
Expense	
6001 - Business Licenses and Permits	0.0%
6002 - Computer and Internet Expenses	0.0%
6003 - Copier Lease	134.66%
6004 - Printing and Reproduction	100.0%
6020 - Dues and Subscriptions	
6021 - CAI	0.0%
6022 - QuickBooks Payroll Services	100.0%
6023 - Port Ludlow Voice	100.0%
6024 - Internet Programs	160.85%
6025 - Newspapers	64.81%
Total 6020 - Dues and Subscriptions	126.22%
6030 - Bank Charges	1,009.2%
6031 - Interest Expense	0.0%
6032 - Bad Debt	0.0%
6050 - Insurance Expense	
6051 - Commercial Package	145.25%
6052 - Professional Liability	0.0%
Total 6050 - Insurance Expense	145.25%
6060 - Professional Fees	
6061 - Club Mgmt. Software	102.95%
6064 - IT Support	0.0%
6065 - Accountant Fees	84.0%
6067 - Legal Fees	10.0%
6068 - Reserve Study	0.0%
6070 - SBCA Event Speakers	0.0%
Total 6060 - Professional Fees	55.97%
6080 - Meals and Entertainment	0.0%
6081 - Travel Expense	187.9%
6099 - Miscellaneous Expenses	
6100 - Repairs and Maintenance	
6101 - Pool	
6102 - Pool Maintenance	
6103 - R&M Pool - Other	
6104 - Equipment Repair	0.0%
6105 - Ecolab Pool PM Service	0.0%
6102 - Pool Maintenance - Other	

South Bay Community Association
Income & Expense Budget vs. Actual
 July 2024

	% of Budget
Total 6102 - Pool Maintenance	434.62%
6106 - Pool Supplies	
6107 - Testing and Maint. Equip.	0.0%
6108 - Pool Chemicals	57.4%
Total 6106 - Pool Supplies	53.75%
Total 6101 - Pool	157.53%
6109 - R&M - Special Project	0.0%
6110 - Contract Maintenance	
6111 - Network - IT Service Contract	95.58%
6113 - Backflow Testing	0.0%
6114 - Tight-Line Cleanout	0.0%
6115 - Fitness Equip Service Contract	0.0%
6116 - Snow Removal	0.0%
6117 - Fire Extenguisher Service	0.0%
6118 - Gutter & Window Cleaning Serv.	0.0%
6119 - HVAC PM Service	99.57%
6120 - Mat Service	91.97%
6121 - Alarm Monitoring	0.0%
6122 - Pest Control	0.0%
Total 6110 - Contract Maintenance	28.73%
6123 - Tools	0.0%
6124 - Maint. Materials	0.0%
6125 - Computer & Network	0.0%
6126 - Building Maintenance	
6127 - Kitchen	0.0%
6126 - Building Maintenance - Other	0.0%
Total 6126 - Building Maintenance	0.0%
6128 - Equipment Maintenance	
6129 - Equipment - General Maint.	264.02%
6130 - Safety-Security Equipment	0.0%
6132 - Fitness Center Equipment	0.0%
Total 6128 - Equipment Maintenance	31.06%
6134 - Landscaping and Grounds Mainten	
6136 - Landscape - Other (S. Bay Lane)	0.0%
6137 - Trails	0.0%
6138 - Landscaping Special Projects	0.0%
6139 - Landscaping & Grounds Repairs	0.0%
6140 - Landscaping Monthly Service	98.9%
Total 6134 - Landscaping and Grounds Mainten	47.42%
6143 - Tennis Court Maintenance	
6144 - Landscape Maintenance	0.0%
6145 - Tennis Court R&M	0.0%

South Bay Community Association
Income & Expense Budget vs. Actual
 July 2024

	% of Budget
6146 · Supplies & Equipment	0.0%
6147 · Annual Pressure Washing	0.0%
Total 6143 · Tennis Court Maintenance	0.0%
Total 6100 · Repairs and Maintenance	27.95%
6149 · Contingency - Emerg. Repairs	0.0%
6200 · Supplies	
6202 · Building Supplies	
6203 · First Aid Supplies	288.42%
6202 · Building Supplies - Other	22.49%
Total 6202 · Building Supplies	128.86%
6204 · Event Supplies	
6205 · Linens	0.0%
6204 · Event Supplies - Other	206.67%
Total 6204 · Event Supplies	132.86%
6206 · Fuel for Equipment	9.09%
6207 · Janitorial Supplies	
6208 · Cleaning Tools & Supplies	0.0%
6209 · Cleaning Chemicals	0.0%
Total 6207 · Janitorial Supplies	0.0%
6210 · Kitchen and Bath Supplies	
6211 · Soaps, Shampoo, Lotion	0.0%
6212 · Kitchen Paper Supplies	478.04%
6213 · Bathroom Paper Goods	0.0%
Total 6210 · Kitchen and Bath Supplies	63.44%
6214 · Member Consumables	
6215 · Annual Meeting	120.83%
6216 · Member Socials	0.0%
6217 · AAC - Special Events Expense	222.05%
6218 · F&B	
6219 · F&B - Consumable Bay Club Ops	54.12%
6219.1 · Lounge - Garnish & Mixers	17.12%
6219.2 · Lounge - Beverage Expense	327.21%
6219.3 · Lounge Food Expense	106.64%
6220 · Supplies	146.86%
6218 · F&B - Other	
Total 6218 · F&B	218.53%
Total 6214 · Member Consumables	169.92%
6221 · Office Supplies	49.06%
6222 · Postage	0.0%
Total 6200 · Supplies	132.14%
6300 · Payroll Expenses Wages	
6301 · Salary	

South Bay Community Association
Income & Expense Budget vs. Actual
 July 2024

	% of Budget
6301.1 - F&B	71.65%
6301 - Salary - Other	100.72%
Total 6301 - Salary	98.94%
6300 - Payroll Expenses Wages - Other	
Total 6300 - Payroll Expenses Wages	98.94%
6320 - Employee Benefit Expense	
6321 - Health Insurance	
6322 - Health Insurance Reimbursement	99.31%
6321 - Health Insurance - Other	216.05%
Total 6321 - Health Insurance	251.4%
Total 6320 - Employee Benefit Expense	251.4%
6330 - Payroll Tax Expense	
6331 - Social Security Company Paid	90.21%
6332 - Medicare Company Paid	97.44%
6333 - Federal Unemployment	28.59%
6334 - State Unemployment	85.86%
6335 - WA - Paid Fam Leave Co.	98.79%
6337 - Labor & Industry	148.83%
6330 - Payroll Tax Expense - Other	
Total 6330 - Payroll Tax Expense	91.15%
6340 - Accrued Payroll Expense	0.0%
6360 - Employee & Hiring Expenses	
6361 - Uniforms & Name Badges	41.96%
6362 - Screening Expense	130.0%
6363 - Advertising	0.0%
Total 6360 - Employee & Hiring Expenses	38.21%
6370 - Employee Education	0.0%
6371 - Continuing Education	0.0%
6600 - Utilities	
6601 - Internet Expense	225.32%
6602 - Cable	225.32%
6604 - Electricity	
6605 - Elec. kWh Consumed	189.2%
6606 - Base Charge	204.76%
6607 - Demand Charge	215.8%
Total 6604 - Electricity	193.98%
6608 - Garbage	97.8%
6609 - Propane	0.0%
6611 - Telephone	140.1%
6612 - Sewer & Water	
6112.1 - Base Rate & Surcharge	100.0%
6610 - Sewer	100.0%

South Bay Community Association
Income & Expense Budget vs. Actual
 July 2024

	% of Budget
6613 - Water	100.0%
Total 6612 - Sewer & Water	100.0%
Total 6600 - Utilities	208.29%
6800 - Taxes	
6804 - Property Taxes	0.0%
Total 6800 - Taxes	0.0%
6950 - Capital Improvement / Maint.	0.0%
6951 - Monthly Reserve Account Payment	
6953 - Budgeted Mo. Contribution	100.0%
6954 - Capital Contribution Fees	0.0%
Total 6951 - Monthly Reserve Account Payment	100.0%
Total Expense	99.53%
Net Ordinary Income	110.59%
Other Income/Expense	
Other Income	
7000 - Interest Income	
7001 - Reserve fund interest	10.19%
7000 - Interest Income - Other	0.0%
Total 7000 - Interest Income	6.99%
7900 - Monthly Deposits to Reserves	
7902 - Monthly Regular Deposit	100.0%
Total 7900 - Monthly Deposits to Reserves	100.0%
7920 - Capital Improvement Deposits	0.0%
Total Other Income	99.17%
Other Expense	
8000 - Reserve Expenses	
8003 - Reserve Item Expense	0.0%
Total 8000 - Reserve Expenses	0.0%
Total Other Expense	0.0%
Net Other Income	-83.85%
Net Income	152.37%